

**OFFICE OF THE
CHIEF ELECTORAL OFFICER: MANIPUR**

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**INVITATION FOR BIDS (IFB)
Imphal, the 5th October, 2021**

No. COE-101/1/2021-ELEC-MATERIALS: Chief Electoral Officer, Manipur invites bids for supply of EVM & VVPAT materials from the reputed firms.

2. Tender is to be submitted through e-procurement/tender portal: <https://manipurtenders.gov.in>. The dates for submission of bids are as follows:

Sl.No.	Particulars	Start date & time	End date & time
1.	Publishing/downloading Tender documents	12:00 hrs of 05.10.2021	12:00 hrs of 25.10.2021
2.	Seeking Clarification	12:00 hrs of 05.10.2021	11:55 hrs of 15.10.2021
3.	Submission of Tender Fees & EMD	12:00 hrs of 15.10.2021	12:00 hrs of 25.10.2021
4.	Submission of Tender documents	12:00 hrs of 15.10.2021	12:00 hrs of 25.10.2021
5.	Technical Bid Opening	15.30 hrs of 25.10.2021	
6.	Price Bid Opening	15.45 hrs of 25.10.2021	

3. GENERAL CONDITIONS:

- i. Bidding documents may be downloaded from the website <https://manipurtenders.gov.in> w.e.f 12:00 hrs of 5th October, 2021. Interested bidders may obtain further information from the same website.
- ii. All Bids shall be accepted only through online and no manual submission of the same shall be entertained.
- iii. Tender fees of Rs.3,000/- (non refundable) and EMD of Rs.5,00,000/- [refundable] in the form of Bank draft of any Nationalised Bank/ Schedule Commercial Bank payable at Imphal drawn in favour of Chief Electoral Officer, Manipur should be submitted.
- iv. All Bank drafts (Tender Fees / EMD) should be submitted in a separate envelope by mentioning tender details.
- v. Bidder should have GSTIN Registration and the rate quoted should be inclusive of GST.
- vi. Uploaded documents of valid bidder will be verified with original documents and should be submitted to this office.
- vii. Bidder must possess Digital Signature Certificate of Class II or Class III for submission of bids through e-procurement/tender.
- viii. Details of EVM & VVPAT material to be supplied shall be obtained from this office.
- ix. Ordered items should be delivered at this office and transportation shall be arranged by the firm itself. No transportation charges will be paid.
- x. Selected Firms should be able to deliver the items within 15 (fifteen) days of receiving supply Orders.
- xi. Payment will be made after delivery of the items in full and on submission of bills in duplicates.
- xii. Bids will be opened in the office Chamber of Chief Electoral Officer, Manipur, Lamphelpat.
- xiii. Sample of the items should be submitted to this office before 12:00 hrs of 25.10.2021 and may be subjected to QCBS.
- xiv. The authority reserves the right to cancel all bids without assigning any reason thereof.



(Ramananda Nongmeikapam)
Joint Chief Electoral Officer, Manipur.

Copy to:

1. Principal Secretary (Election), Govt. of Manipur.
2. Relevant file/Guard file.

REQUIRED ITEMS FOR VVPAT COUNTING SLIPS

Sl.No	Name of the items	Total Quantity required	Rate / items	Tax	Total
1.	Thick Black envelopes for sealing VVPAT paper slips of Mock Poll – number, name of the polling station, number and name of Assembly Constituency, date of poll and the words “VVPAT paper slips of Mock Poll” to be written on the envelopes. Size: <u>14 cm x 8 cm (Length x Breath)</u> .	8880			
2.	Rubber stamp having inscription “MOCK POLL SLIP” Size : <u>3CMS X 1.5 CMS</u>	4440			
3.	Plastic Box for storing the black envelopes - number, name of the polling station, number and name of Assembly Constituency, date of poll should be written on the plastic box. Size <u>15 cm x 10 cm x 4 cm (length x breath x height)</u> .	4440			
4.	White colored paper cards of postcards size – printed with - “ Assembly Constituency/Assembly Segment number, AC/AS name, date of polling on the top, and Polling station number in the centre. Each digit of Polling station No. should be at least 1”x1” (1 inch x 1 inch) size in black ink.	4440			
5.	Big Container for draw of lot of paper cards. Size : <u>24 cm x 16 cm x 22 cm (length x breath x height)</u>	50			
6.	Plastic Container with lid – 14 inch 10 inch x 5 inch (LBH)	50			
7.	Plastic Pigeonhole Framework – Size of compartment (pigeonhole) 6 inch 4 inch 4 inch (LBH) – symbol of each contesting candidate including NOTA as per Ballot paper should be affixed on the wall of the pigeonhole. Symbol to be printed in black and white on a plain paper of minimum size 4 inch x 3 inch.	50			
8.	Rubber Bands	30,000			